

Wanstead & Woodford Migrant Support

Registered Charitable Incorporated Charity (CIO)

Annual Report and
Financial Statements

For The Year Ended
31 March 2023

Company Number CE 010166
Charity Number 1172757

MFM Consultants Limited
Unit 2, Fountayne Business Centre
Broad Lane, London N15 4AG
Tel 020 8801 4508
Email: info@mfmconsultants.com

Wanstead and Woodford Migrant Support

Charity Number 1172757

Financial Statements

Year Ended 31 March 2023

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Charity Information

Board of Trustees

Clive Blackwood	Chair
Piotr Pizepiora	
Kevin Rennie	Treasurer
Vivian Sanders	
Hattie Ditton	
Joy Nwandu	
Nicolas Kee Mew	

Administration Address

357 Chigwell Road
Woodford, Essex, IG8 8PE

Charity Number

1172757

Independent Examiner

Fort Acquaye, *ACMA*
MFM Consultants Limited
Unit 2, Fountayne Business Centre
Broad Lane, London N15 4AG
Tel 020 8801 4508
Email: info@mfmconsultants.com

Bankers

Co-operative Bank
1 Balloon Street
Manchester
M60 4EP

Structure, governance, and management

Wanstead and Woodford Migrant Support is an incorporated charity constituted by a constitution executed on 15 May 2017. Charity Commission number is 1172757.

The Charity is run by the trustees who all act in an honorary capacity. A new trustee would receive copies of the previous years' Annual Report and Accounts and a copy of the Charity Commission leaflet 'The Essential Trustee: What you need to know'.

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Report of the Trustees

The trustees have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 3 to the accounts.

Status and Administration

The Charity is governed by its constitution dated 15th May 2017, which has not been amended and is a Charitable Incorporated Organisation (CIO).

Charitable Objects

The objects of the charity are:

- a. To relieve poverty among refugees, asylum seekers, migrant workers and their dependents living in the London borough of Redbridge and neighbouring boroughs.
- b. Offer interpreting/translating/advocacy/health and housing advice for refugees and asylum seekers.
- c. Provide general information and signpost services to those in need.
- d. Any other purposes as are charitable according to English law.

The trustees are pleased that the charity has performed in accordance with its objects during the year. It is envisaged that similar progress will ensue in the following year.

Trustees

The Trustees in office throughout the year were as in the Charity information page. All trustees give of their time freely and no trustee nor any person connected with them received any remuneration during the year.

Reserves Policy

The trustees retain reserves as necessary and where appropriate, consolidate funds to render more services to the targeted group of the Charity.

The Charity is currently holding a designated reserve of £1,100 (2022 - £1,100) towards future staff costs.

Investment policy and returns.

Under its constitution, the charity has the power to make any investment which the Trustees see fit.

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Risk Management

The trustees have identified and reviewed the major risks to which the charity is exposed. Both manual and automated checks are regularly invoked, particularly those relating to the operations and finance of the charity. The trustees are satisfied that these systems and procedures mitigate any perceived risks.

Public Benefit Policy

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Achievements and performance

The Charity works with vulnerable migrants who would have difficulty obtaining good advice elsewhere. During the financial year we provided 57 service users with immigration advice. We took on 20 new immigration cases and provided initial advice to another 15. There were several returning clients. We also assisted with one pre-action protocol letter.

We are registered with the Office of the Immigration Services Commissioner (OISC) at Level 3 and specialise in complex casework. We are constantly improving the depth and range of the support that we give to our service users. We adopt a hybrid approach to our casework services, providing both remote and in-person appointments to suit the circumstances.

We have achieved the following immigration outcomes:

- 4 grants of initial leave to remain.
- 7 grants of access to public funds
- 13 grants of continuing access to public funds
- 1 grant of Exceptional Case Funding (ECF)
- 8 grants of fee waivers
- 15 grants of further leave to remain.
- 2 grants of Indefinite Leave to Remain (ILR)
- 3 grants of settled status.
- 5 grants of pre-settled status (4 of these at appeal)
- 1 Successful PAP challenge (pre-action protocol – change of conditions)
- 1 child was registered as British.
- 15 were given initial advice only.
- 1 refusal*

*This was for someone with existing leave who decided not to appeal under the EU Settlement Scheme (Zambrano carer).

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We have started recording signposting and referrals, which can be categorised as follows:

- 2 inward immigration referrals taken on.
- 4 signposted to legal aid solicitors
- 2 signposted for specialist immigration advice.
- 1 signposted for community support
- 4 signposted for money/debt advice
- 2 signposted for housing advice.
- 2 signposted for benefits advice.

Early in the year there were other signposting and referrals that were not systematically recorded and so cannot be reported on.

We would like to say a big thank you to Trust for London and to the Access to Justice Foundation, without whose funding this work would not have been possible.

Financial review

The Charity expresses its gratitude to all its donors and supporters over the past year.

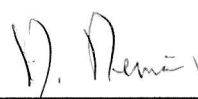
The Charity received total grants, donations, and other income of £29,796 (2022 -£45,300) and spent £43,315 (2022 - £44,548) leaving a surplus/(deficit) of (£13,516) (2022 - £751) for the year.

The total reserves for the Charity stood at £9,674 (2022 - £23,190) at the end of the year.

Approved by the Trustees on 24th November 2023



Clive Blackwood
Chair



Kevin Rennie
Treasurer

Wanstead and Woodford Migrant Support

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Independent Examiner's Report to the Trustees

Independent examiner's report to the trustees of Woodford and Wanstead Migrant Support on Financial statements for the year to 31 March 2023 set out on pages 7 to 14

I report to the trustees on my examination of the accounts of the above charity ("the Charity") for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- a) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- b) the accounts did not accord with the accounting records; or
- c) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Fort Acquaye, ACMA
MFM Consultants Limited
Unit 2, Fountayne Business Centre
Broad Lane, London, N15 4AG

24 November 2023

Wanstead and Woodford Migrant Support

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Statement of Financial Activities

	<i>Notes</i>	Unrestricted Funds £	Restricted Funds £	2023 Total £	2022 Total £
Incoming Resources:					
Income and endowments:	5				
Donations Received		100	29,696	29,796	44,500
Fundraising & other		-	-	-	800
Total Income		<u>100</u>	<u>29,696</u>	<u>29,796</u>	<u>45,300</u>
Resources expended					
Expenditure on:					
Raising funds		-	-	-	(467)
Charitable activities	6.2	(5,396)	(37,217)	(42,612)	(43,562)
Governance costs	6.3	(700)	-	(700)	(520)
Investments costs		-	-	-	-
		<u>(6,096)</u>	<u>(37,217)</u>	<u>(43,312)</u>	<u>(44,549)</u>
Accumulated Funds					
Net income/(expenditure) for the year		(5,996)	(7,521)	(13,516)	751
Balance b/fwd.		9,394	13,796	23,190	22,439
Balance c/fwd.		<u>3,398</u>	<u>6,275</u>	<u>9,674</u>	<u>23,190</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

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Statement of Financial Position

As at 31 March 2023

	<i>Notes</i>	2023 £	2022 £
Fixed Assets	7	2,599	3,466
Current Assets			
Cash		10,814	21,348
Prepayment		550	550
		<u>11,364</u>	<u>21,898</u>
Current Liabilities	8		
Amounts falling due within 1 year			
Creditors		<u>(4,289)</u>	<u>(2,174)</u>
Net Current Assets		7,075	19,724
Total assets		<u>9,674</u>	<u>23,190</u>
Funds of the Charity	9		
Unrestricted funds		3,398	9,394
Restricted funds		6,275	13,796
		<u>9,674</u>	<u>23,190</u>

These financial statements were approved by the board of Trustees and authorised for issue on 24th November 2023 and signed on behalf of the board by:



Kevin Rennie

Treasurer

The Notes on page 8 to 14 form part of these financial statements

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Notes to the Financial Statements

General information

The charity is a public benefit entity and a registered charity in England and Wales and is a Charitable incorporated Organisation (CIO). The address of the principal office is 357 Chigwell Road, Woodford Green, IG8 8PE.

2.0 Basis of preparation of financial statements

The financial statements have been prepared in compliance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland, the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in British pound sterling (£), which is the functional currency of the entity.

Going concern

There are no material uncertainties about the Charity's ability to continue operating.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. There are no material uncertainties about the assets and liabilities in the financial statements.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the Charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

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Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

3.2 Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- Legacy income is recognised when receipt is probable, and entitlement is established.
- Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

3.3 Resources expended.

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource.

Direct costs attributable to a single activity are allocated directly to that activity. Shared

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costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

3.4 Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Equipment and furniture - 25% Reducing balance method.

		2023	2022
Employee:	Average number of employees	1	1

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Notes to the Financial Statements (continued)

4. Taxation

The Charity is exempt from taxation on its Charitable activities.

The Charity is not registered for VAT with HM Revenue and Customs.

5. Analysis of income

	£	£	2023 £	2022 £
	Unrestricted	Restricted	Total	Total
Donations and legacies:				
Grants receivable	-	29,696	29,696	44,500
Fundraising	-	-	-	-
Donations	100	-	100	100
Other income	-	-	-	700
	<u>100</u>	<u>29,696</u>	<u>29,796</u>	<u>45,300</u>

6. Analysis of expenditure

6.1 Expenditure on raising funds:

Advertising & marketing	-	-	-	(467)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>(467)</u>

6.2 Expenditure on charitable activities:

Staff costs	-	(25,780)	(25,780)	(24,458)
Office admin & training	-	(1,395)	(2,759)	(12,474)
Rent	-	(1,500)	(1,500)	(1,500)
Clerical costs	-	(280)	(280)	(1,272)
Insurance	-	(647)	(647)	(630)
Subscription & Member	(4,032)	(7,162)	(11,194)	(1,428)
Legal & professional	-	(453)	(453)	(1,800)
	<u>(4,032)</u>	<u>(37,217)</u>	<u>(42,613)</u>	<u>(43,562)</u>

6.3 Governance costs

Independent examiner	(700)	-	(700)	(520)
Other costs	-	-	-	-
	<u>(700)</u>	<u>-</u>	<u>(700)</u>	<u>(520)</u>

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7. Tangible Fixed Assets

	Equipment
Cost	£
At 1 April 2022	5,097
Additions	-
At 31 March 2023	<u>5,097</u>
Depreciation	
At 1 April 2022	1,631
Charge for the year	867
At 31 March 2023	<u>2,498</u>
Net book value	
At 31 March 2023	<u>2,599</u>
At 31 March 2022	<u>3,466</u>

8. Creditors

	2023	2022
	£	£
PAYE/NIC/pensions	(1,935)	(1,424)
Accruals	(700)	(750)
Other creditors & advances	(1,654)	-
	<u>(4,289)</u>	<u>(2,174)</u>

9. Accumulated Funds

	£	£	2023	2022
	Unrestricted	Restricted	£ Total	£ Total
Balance brought forward	9,394	13,796	23,190	22,439
Net income/(exp) for the year	(5,996)	(7,521)	(13,516)	751
Bal carried c/fwd	<u>3,398</u>	<u>6,275</u>	<u>9,674</u>	<u>23,190</u>

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10. Analysis of Charitable funds

Unrestricted funds	As at 1/04/2022			As at 31/03/2023
	Balance	Income	Expenditure	Balance
	£	£	£	£
General funds	8,294	100	(6,096)	2,298
Designated funds	1,100	-	-	1,100
Restricted funds	13,796	29,696	(37,217)	6,275
	<u>23,190</u>	<u>29,796</u>	<u>(43,313)</u>	<u>9,673</u>

11. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Total fixed assets	2,599	-	2,599
Current assets	1,100	10,264	11,364
Current liabilities	(700)	(3,589)	(4,289)
	<u>2,999</u>	<u>6,675</u>	<u>9,674</u>
	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Total fixed assets	3,466	-	3,466
Current assets	4,388	17,510	21,898
Current liabilities	(520)	(1,654)	(2,174)
	<u>7,334</u>	<u>15,856</u>	<u>23,190</u>

12. Related party.

There were no related party transactions in the year.